



Mount Tamar
Aspire - Adventure - Achieve

Mount Tamar School Admissions Policy

Version Control

Policy Prepared by: Kim Wentworth

Document Name	Meeting Submitted	Summary of Changes	Date for next Review
Admissions Policy v1	Autumn 17	New document	Autumn 18
V2	Governors Autumn 18	Minor changes	Autumn 19
V3	Governors Autumn 19	No changes	Autumn 20

Rationale

'To ensure equality of opportunity and access to a high quality educational provision.'

The Local Authority is the 'Admitting Authority' and all student admissions will be considered fairly and equally.

Admissions to special schools in Plymouth, including Mount Tamar School are determined by a Local Authority Single Multi Agency PANEL (SMAP). The panel is made up of Head teachers and other professionals that are experienced at working with children with a variety of special needs. The panel considers all evidence submitted as well as family preference.

All students that attend Mount Tamar School must have a Statement of Special Educational Needs or an Education, Health and Care (EHC) Plan and have their primary needs being SEMH, ASC, and Trauma and Attachment difficulties. When the school numbers are reached, no more students may be admitted from any admitting authority without additional funding.

All enquiries regarding student spaces and requesting a place at any special school in Plymouth should be made directly to the Plymouth SEND 0-25 Team based at Windsor House.

Aims

- Equal access for any student appropriately referred
- A planned admission
- A shared understanding of the students needs, between parents, professionals, the school and the LA
- The school should not become over full nor have excess of empty places
- The LA retains the status of Admitting Authority

Guidelines

- The young person is identified as needing a specialist provision
- The young person's name is put forward to the Single Multi Agency Panel for the discussion/ allocation if appropriate.
- Parents /Carers are informed of the SMAP outcome by the LA and asked to contact the school if allocated a place.
- The Director of Inclusion, Kim Wentworth will arrange a meeting to discuss the admission of the young person and parent/carer then visit prior to starting
- Parents are invited to spend time with staff to share information on their child
- As part of the admissions process all students and parents are required to sign the Mount Tamar School Home School Agreement.